Attached is the contract for the photos we will be taking on your special day. Please sign and return it to us as soon as possible to ensure scheduling confirmation. If you have any questions please let us know. And thank you for allowing us to be part of your special day.
Client information:

Please Print:

Wedding Date: ________________________________

Bride and Groom's Name: __________________________________________________

Street Address: ______________________________________________________________

City: ___________________ Province/State: _____ Zip Code: __________

Work Phone: (____) ________________ Evening Phone :(____) ________________

Mobile: (____) ________________ Pager: (____) ________________

E-Mail: ___________________________________________________

Wedding couple's address and phone after wedding:

Street address: ______________________________________________________________

City: ___________________ Province/State: _____ ZIP code: ________________

New Address Effective on: __________________________

Going on Honeymoon? Return Date: __________________________
**Key Players:**

Wedding Coordinator: ________________________________
Phone: (_____) _______________

Officiate: __________________________________________
Phone: (_____) _______________

Maid of Honor: _____________________________
Best Man: _____________________________
Other key players: _______________________________________________
Location Manager: _______________________________________________
Phone: (_____) _______________

**Wedding Week Schedule:**

Rehearsal: Date / Start Time: ________________________________
Location or Church Name:
__________________________________________________________
Address:
__________________________________________________________

*(Please provide detailed directions as needed if location is in a park or other location not available through MapQuest or Google)*

Rehearsal Party: Date / Time: ________________________________
Address (Business Name):
__________________________________________________________
__________________________________________________________

*(Please provide detailed directions as needed if location is in a park or other location not available through MapQuest or Google)*
**Wedding Day:**

Bride preparation time: ________________

Bride preparation location: If hotel provide room #______________________________

Groom preparation time: ________________

Groom preparation location: If hotel provide room #______________________________

Bride arrives at church: Date / Time: _________________________

Groom arrives at church: Date / Time: _________________________

Photographer to arrive at church: Time: _________________________

(normally I will arrive at the church 1/2 hour before the bride does)

**Ceremony start Time:** _________________________

**Reception Start Time:** _________________________

Reception Business Name: _____________________________________

Reception address:
____________________________________________________________
____________________________________________________________

(Please provide detailed directions as needed if location is in a park or other location not available through MapQuest or Google)

**Additional Items:**

Travel Fee? Yes / No _______ Estimated Total Travel Time: ________________

(Travel fee is charged for all hourly assignment work or for travel time more than 1 hour from Huntington Beach CA)

Photos desired on days other than rehearsal / wedding day? Yes / No _____

If yes Date/Time: ________________________________

Location: __________________________________________

(Attach map or other directions as needed)

Other Deliverables or special notes on sequence of events for the week:

____________________________________________________________
____________________________________________________________
____________________________________________________________
____________________________________________________________

BLP Studios | Photography for all occasions
Terms:

1. A $250.00 RESERVATION FEE is due upon receipt of contract for all weddings.

2. Final payment is required two weeks prior to wedding date. Extras not included in this contract are due on delivery.

3. Cancellations are subject to a $250.00 cancelation fee for all wedding collections.

4. Date changes are subject to a $250.00 rescheduling fee. Waived if rescheduled date will accommodate BLP studios schedule.

5. Any special shipping costs will be paid for by the client.

6. Photographer retains all copy rights to all photos taken as part of this agreement. (See copyright information below)

7. Client will be provided with a limited Print release form granting print rights for all photos taken as part of this agreement. (Applies only to purchase of High-Resolution images)

8. Print release will be delivered to client no more than 15 days after final payment is received.

Processing of the photos will be completed approximately Four to Six weeks after event. Album creation, enlargements and any extra requests or other items produced under the assignment may take longer due to outside firms processing times.

Special Terms:

GENERAL TERMS SHOWN BELOW APPLY UNLESS NOTED HERE.

Special Terms: _________________________________________________________
_____________________________________________________________________
___________________________________________________________________
___________________________________________________________________

BLP Studios | Photography for all occasions
AGREED:

Please Initial Wedding Plan Choice:

Collection 1: ____  Additional Hours requested ____
Collection 2: ____  Additional Hours requested ____
Collection 3: ____  Additional Hours requested ____
Collection 4: ____  Additional Hours requested ____

Estimated total cost: __________________

1. A $250.00 RESERVATION FEE is due upon receipt of contract for packages A & B
2. A $500.00 RESERVATION FEE is due upon receipt of contract for packages C, D & E
   These fees can be paid through Pay-Pal on our website www.blpstudios.com
3. Reservation fees can be paid through Pay-Pal at www.blpstudios.com

Deposit amount of estimated total cost: __________________

Credit Card Number: ____________________________________
Expiration Date: __________________     SID Code: _____________

Client signature: ______________________________________
Date: _________

IF FAXING, NO NEED TO FAX PAGES BEYOND HERE.
General terms:

ENTIRE AGREEMENT: This agreement contains the entire understanding between BLP Studios (BLP) and the CLIENT. It supersedes all prior and simultaneous agreements between the parties. The only way to add or change this agreement is to do so in writing, signed by all the parties. If the parties want to waive one provision of this agreement that does not mean that any other provision is also waived. The party against whom a waiver is sought to be effective must have signed a waiver in writing.

RESERVATION: A signed contract and reservation fee are required to reserve the specified coverage.

PRE-EVENT CONSULTATION: (If applicable) The parties agree to a pre-event consultation before the event date in order to finalize the actual shooting times, locations, and deliver the CLIENT'S request list (in writing) for specific photographs to BLP.

The client will be responsible for, or have someone designated, to identify people of whom specific photographs are desired. The photographer will not be held accountable for not photographing desired people from the list if there is no one to assist in identifying people or gathering people for photograph(s), or the desired people are off doing errands, projects, or other tasks which preclude them from being found and available to be included in photographs.

The bride and or groom agree to set aside enough time before to complete all requested pre-wedding ceremony photographs 30 minutes before the start of the wedding. Allocate 3 to 5 minutes per requested individual or group photo as a time guide. At least 30 minutes of time must also be planned after the wedding ceremony to gather people for photographs that could not be obtained during or before the wedding. If the bride’s or groom’s late arrival, or other people, prevents all the desired images from being taken the photographer shall not be held liable for lack of time to take desired photographs.

COOPERATION: The parties agree to cheerful cooperation and communication for the best possible result within the definition of this assignment. BLP Studios is not responsible for key individual’s failure to appear or cooperate during photography sessions or for missed images due to details not revealed to BLP Studios. BLP Studios recommends that CLIENT designate an "event guide" to point out important individuals for informal or candid photographs to the photographer/(s) (see above) during the wedding that they wish to have photographed.
**SHOOTING TIME / ADDITIONS:** The photography schedule and selected methodology are designed to accomplish the goals and wishes of the CLIENT in a manner enjoyed by all parties. CLIENT and BLP Studios agree that cheerful cooperation and punctuality are therefore essential to that purpose. Shooting commences at the scheduled start time.

**HOUSE RULES:** The photographer is limited by the guidelines of ceremony official or reception site management. CLIENT agrees to accept the technical results of their imposition on the photographer. Negotiation with the officials for moderation of guidelines is CLIENT's responsibility; BLP Studios will offer technical recommendations only.

**START / STOP TIMES:** The Hourly photographic fee starts when BLP arrives at a site to start setting up equipment. This starts 1/2 hour before the couple wants the first picture taken. The clock stops when the bride / groom states that BLP can depart and all equipment deployed has been packed away.

**TRAVEL FEE CALCULATION:** Travel fees are calculated on the normal expected travel time to get to and from the main wedding and or reception site from BLP's Studio (Huntington Beach) under normal traffic conditions. (Only charged if venue is greater than one hour away.

**INITIAL SITE VISIT:** BLP does not charge travel or hourly fees when scouting out the wedding site when it is located in the local commuting area. Attending a rehearsal when no photographs are desired is also not charged for.
Digital media / Photograph and COPYRIGHTS: *Until final payment* for services rendered is made, all photographs produced by BLP Studios are protected by Federal Copyright Law (all rights reserved) and may not be reproduced in any manner without BLP Studios explicit written permission. Upon final payment by the CLIENT *limited* copyright ownership of the resulting images are allowed to the CLIENT under the following conditions:

- The CD’s / DVD’s containing all images and / or prints are the property of CLIENT for personal use and for the purposes of the reproduction and giving of photographs to friends and relatives.

- Images may be used on personal web sites as long as a copyright notice appears near the images stating that they were taken by BLP Studios as well as a web link to http://www.blpstudios.com is placed onto the web site.

- The Client must obtain written permission from and compensate BLP Studios prior to the CLIENT or its friends and relatives publishing or selling the photographs for profit.

**EXHIBITION:** CLIENT grants BLP Studios permission to display selected images resulting from this assignment as an example of BLP Studios work and for entrance into photographic competitions and release all claims to profits that may arise from use of images.

**MODEL RELEASE:** The CLIENT hereby grants to BLP Studios and its legal representatives and assigns, the irrevocable and unrestricted right to use and publish photographs of the CLIENT or in which the CLIENT may be included, for editorial, trade, advertising and any other purpose and in any manner and medium; to alter the same without restriction; and to copyright the same. The CLIENT hereby releases BLP Studios and its legal representatives and assigns from all claims and liability relating to said photographs.
LIMIT OF LIABILITY: In the unlikely event that the photographer is injured or becomes too ill to photograph the event, BLP Studios will make every effort to secure a replacement photographer. If the situation should occur and a suitable replacement is not found, responsibility and liability is limited to the return of all payments received for the event package. BLP Studios takes the utmost care with respect to transportation and processing the digital media / photographs. However, in the unlikely event that the photographs are lost due to equipment failure, are stolen, or destroyed for reasons within or beyond BLP Studios control, BLP Studios liability is limited to the return of all payments received for the event package. The limit of liability for a partial loss of originals shall be a prorated amount of the images lost based on the percentage of total number of images.

SECURITY DEPOSITS: In the event of cancellation, the security deposit paid is non-refundable. It shall be liquidated damages to BLP Studios in the event of a breach of contract by CLIENT. The CLIENT shall also be responsible for payment to BLP Studios for any special materials charges incurred up to time of cancellation.

CHANGE OF DATES: If after a contract is signed the CLIENT changes the wedding date there will be no charge to move to the new date if there is no scheduling conflict. If, however, another person has already secured that same day or, BLP is not available for other reasons, then the contract is cancelled and the deposit is NOT REFUNDED.

COMPLETION SCHEDULE: Digital processing takes approximately Four to Six weeks.

PAYMENTS: CLIENT agrees to timely payment of any items not included in this contract.